**** **Hertfordshire Rugby Football Union **

**Hertfordshire Rugby Football Union’s Purpose is**

**“To help our clubs and schools provide and grow enjoyable, fully inclusive, opportunities in rugby in Hertfordshire”**

**President:  Adrian Spark**s

**Agenda for the Executive Committee Meeting on Monday 3rd February 2025 at 19:30 held via Teams meeting**

**Attendees:** Simon Embleton, Brent May, Ross Hopcroft, Andy Barford, Colin Ashwood, David Toon, Adam Cottingham, Steve Waller, Laura-Jo Pearce, Benji Furrer, Jeff Boxer

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| **#** | **Items** | **Actions** |
|  | **Apologies for Absence** Jamie Green, Phil Aspinall, Adrian Sparks, Terence Hathaway, David Roberts, Georgie Standen |  |
|  | **Declaration of Conflict of Interest**No Conflict  |  |
|  | **Approval of the Minutes of the Meeting on Monday 25th November**proposed by Ross Hopcroft and seconded by Colin Ashwood, approved by all attendees. |  |
|  | **Matters Arising from the Minutes of Monday 25th November**Invoice has been paid and refund obtained from OA’sRegulation 21 does impact The Mount |  |
|  | **Treasurer’s Report**Debtors are in a good positionMonth end accruals still not being received. | None |
|  | **School Work in Hertfordshire**Adam presented on RFU’s Community Games strategyWorking with delivery partners to deliver rugby to young people (6-12 year olds) using School Rugby ManagersLooking to deliver on Herts areaBoard have already committed £6k (match funding with RFU) |  |
|  | **Club Liaison – Updates on all Clubs**Hatfield update – pot of money still available to be usedBarnet Elizabethans looking to restructure their teams/CASC status | **Action:** Ross to contact John O’Callahan  |
|  | **Safe-Guarding Report (RFU Audit)**Report is in the folder [20250202 Safeguarding report for Herts Exec meeting 03.02.2025.docx](https://hertsrfultd.sharepoint.com/%3Aw%3A/s/execcommittee2/EYAVcPzAy2RNrTBR0sQQkBEBY55gyfE2UuB954ibrpvoHA?e=UvbYlP)Safeguarding Reports increased from 22 on November to 36 now.Ten Safeguarding courses delivered or scheduled |  |
|  | **Lower XV’s Entering the RFU Leagues**Work ongoing to look at different optionsHerts CB engaging with our clubs |  |
|  | **SGM of the RFU**Agreed that Herts CB would not publish/send out any info to our clubs on what way to vote and leave up to individual clubs. |  |
|  | **Independent Director’s Report**No Independent Directors report |  |
|  | **Director Reports**Honda Volunteer Award – 8 nominations from 5 clubs to date (nomination period still open) |  |
|  | **Any Other Business**None |  |
|  | **Date of the Next Meeting**Monday 10th March 2025 (Teams On-Line) |  |

Link to recording of the meeting
[Hertfordshire RFU Executive Committee Meeting-20250203\_194249-Meeting Recording.mp4](https://hertsrfultd.sharepoint.com/%3Av%3A/s/execcommittee2/EZMKCZ5UgkZLtu2ReXFV1iIBSLbvSSQyzU3Fk0vtR0R-Zw?e=JB2fU0)