**CONSENT AND UNDERTAKINGS FOR A RUGBY TOUR**

|  |  |
| --- | --- |
| **Rugby Club** |  |
| **Rugby tour to (where are we going)** |  |
| **Age groups (who is going)** |  |
| **When we are going (tour dates)** |  |

This form provides expectations about the arrangement of, and participation in, the above age-grade rugby tour and enables players and parents / carers to provide their consent.

**Undertakings**

*\*\* (this section can be edited to fit the nature of the tour) \*\**

This set of undertakings and the attached consent form should be read and signed by both touring players (where appropriate) and their parents / carers. Please read these pages carefully.

The club undertakes to

* provide an enjoyable experience for the children involving rugby and non-rugby activities
* ensure that coaches / tour leaders put the welfare and safety of the players above any other consideration, that their behaviour always models best practice and that they act at all times according to the core values of the sport (that means they will promote teamwork, respect, discipline, sportsmanship and enjoyment)
* provide appropriate supervision of the players depending on the nature of any activity taking place and their age (e.g. recommended player : coach ratios will be complied with as a minimum – but see below for parents that accompany the tour party)
* ensure that coaches and tour volunteers comply with the photography guidelines below and ensuring others do so too
* provide a duty officer for any issues arising out-of-hours
* arrange proper insurance cover to be in place.

Expectations of the players

* To have fun with their friends
* To support the smooth running of the tour by helping out with tasks if requested
* To comply with the photography guidelines below
* To always act within the core values of the sport – this means they will always
* work together as a team and not exclude anyone
* respect their team-mates, tour leaders and all other people they meet whilst on tour
* follow all instructions given to them by tour leaders (and by activity centre staff)
* be sporting with each other and with their opposition teams
* ensure their own enjoyment is not at the expense of other people or their property

Any behaviour falling short of these expectations will result in minor sanctions (a ticking off generally but might include temporary withdrawal from an activity). Any serious breach will result in players being sent home at their expense.

Expectations of parents / carers

* To ensure all fees are paid by the due date
* To ensure that the players are dropped off and picked up at the agreed time
* To provide an emergency contact that can be reached at any time should the need arise
* To ensure the players understand they are representing the club and the sport, and that they are aware of their responsibilities on tour
* To provide all information the tour leaders might need to support the players with any particular needs (such as dietary requirements, medication etc.)
* To comply with the photography guidelines below and ensure the players understand their responsibilities about photographs on tour
* Where parents are accompanying the players, to acknowledge that they are responsible for the behaviour of their children whilst on tour and to always act within the core values of the sport
* Where parents are not accompanying their child, to provide the name of the person with whom a private and personal arrangement has been made whom will accept responsibility for the child whilst on tour

Guidance on [Trips, tours and overnight stays](https://rfu.widen.net/s/lpsrtrwsfs/trips-tours-and-overnight-stays-v.1) is available on the England Rugby Web-site (see link) and you should familiarise yourself with them.

Photography guidelines

Tour volunteers, players (and / or their families if accompanied) undertake to comply at all times with the [RFU’s guidelines on photography](https://rfu.widen.net/s/r6zwwxhpr9/photography-and-use-of-imagery-guidance). Parents and children may take photographs of each other with their own devices on tour unless someone does not wish to be photographed. We expect that parents and players will respect anyone’s wish not to be photographed and that they will not post images of children on social media outside of the touring party without explicit permission to do so. We also expect that players will not take or post any photos that may cause offense to, or upset any of their team-mates or any people they might encounter whilst on tour. If in doubt, you must always ask first!.

Medical consent

Parents must ensure the tour leaders are fully apprised of any player’s medical needs, including medicines that might affect their health or enjoyment (e.g. inhalers or regular medicine). If parents are not accompanying the tour, they will also be asked in the consent section below to provide authority for tour leaders to act on their behalf in a medical emergency.

Dietary requirements

If parents are accompanying the tour, they will be responsible for ensuring that all food intolerances, allergies, vegetarian or faith requirements are catered for. If parents are not accompanying the tour, they are responsible for making the tour leaders aware of any dietary requirements.

*\*\* add further sections where this is appropriate to fit the needs of the tour – for example, transport arrangements \*\**

**Consent**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Touring child / young person** | | | | | | | |
| Name | |  | Date of birth | |  | | |
| Address (incl post code) | |  | | | | | |
| **Person with parental responsibility completing this form** | | | | | | | |
| Name | |  | Relationship | |  | | |
| Address (if different) | |  | | | | | |
| **Accompanying adult (\*delete as appropriate)** | | | | | | | |
| \* I will be accompanying my child and will be responsible for him / her throughout the tour | | | | | | | |
| \* I am not accompanying my child but have made a personal and private arrangement with (name of adult) whom will be responsible for him / her throughout the tour | | | | | | | |
| **Emergency contacts** | | | | | | | |
| Contact 1 (name) | |  | Mobile no. | |  | | |
| Contact 2 (name) | |  | Mobile no. | |  | | |
| **Medical and dietary information** | | | | | | | |
| My child has a medical condition that requires regular treatment or medication | | | | | | Y | N |
| My child has an allergy to any medicines | | | | | | Y | N |
| My child can administer his / her own medicines | | | | | | Y | N |
| Details of any medical conditions, treatment, medicines or allergies |  | | | | | | |
| Family GP |  | | | Telephone |  | | |
| Details of any special dietary requirements |  | | | | | | |
| **Swimming and water-based activities (if applicable) *(\*delete as appropriate)*** | | | | | | | |
| My child is confident in the water and / or can swim --------- metres unaided \* | | | | | | | |
| My child is not confident in the water and / or cannot swim unaided \* | | | | | | | |
| **Photography *(\*delete which does not apply)*** | | | | | | | |
| I agree / do not agree (\*) that photographs can be taken of my child either singly or as part of a group and that these may be posted on to the club web-site or closed social media | | | | | | | |
| I would / would not (\*) like a copy of photographs taken on tour. | | | | | | | |
| **Declaration and consent** | | | | | | | |
| * I have received and understood all the information about the tour by email and I am aware I will receive a detailed itinerary in due course. * I have read, understood and agree to the ‘Undertakings’ above and have been made aware of relevant RFU guidance and regulations for rugby tours. * I agree to my child taking part in the tour and any of the activities. * I agree to the specific areas of consent requested above on this page. * I acknowledge I may have to bear the cost of any damage caused by my child not covered by insurance * In the case of medical emergency, I authorise the tour leaders to act in the best interests of my child and to provide information to a medical practitioner. I consent to treatment being provided if I am unable to be present in person or to consent over the telephone. To this end I have supplied all necessary medical details. | | | | | | | |
| Player sign (if appropriate) | |  | | Date |  | | |
| Parent / carer sign | |  | | Date |  | | |