



Hertfordshire Rugby Football Union



Hertfordshire Rugby Football Union's Purpose is

“To help our clubs and schools provide and grow enjoyable fully inclusive opportunities in rugby in Hertfordshire”

U17/18s Representative Squad – Manager Vacancy

The Herts Rugby U17/18s Representative Squad Manager will play a key role in delivering a successful age group programme ensuring that the programme framework is developed further from it's current outstanding position in the LSE division and is delivered correctly and in line with the RFU age grade calendar.

The Manager will report directly to the Herts Rugby Director of Rugby (Men's Playing and Male Youth Development)

Key stakeholders to be engaged are; the Herts Rugby U17/18 Coaches and Herts Rugby Medical Team.

Additional Stakeholders are; the players, their parents, referees, Hertfordshire rugby clubs U16s, U17 and U18s club coaches/managers, aspiring CB coaches and managers, the LSE divisional manager and Saracens DPP Manager.

About the Job:

The voluntary position provides an excellent opportunity for either a coach or an existing volunteer manager wishing to improve their knowledge of team management and rugby governance to work with some of the best coaches and players in Hertfordshire and other managers on a regional basis. The Herts Rugby Union Coach Development team will support your personal development and provide opportunities for CPD as required for the role.

Specific role aspects include:

- 1) Maintaining an up-to-date player and coach database.
- 2) Managing the key transition from DPP and club U16 to U17/18 representative rugby.
- 3) Inform all stakeholders regarding meetings, coaching sessions, matches and selection via email, Herts Rugby website, social media, telephone and in writing where appropriate.
- 4) Working with the coaching team to provide all administrative support to the age group squad i.e. financial, communication and training, coaching and playing.
- 5) Communicating programme dates and changes to players, schools, clubs, FE establishments, other CB Representative Squad Managers, DPP and EPDG in accordance with the RFU AGC
- 6) Ownership and active management of team costs and budget.

- 7) Organising local and regional player assessments, meetings, coaching sessions and matches where appropriate.
- 8) Management of all relevant kit requirements of the squad and coaches following procurement guidelines and agreement procedures.
- 9) Organise all relevant squad venues (training and games), catering, referees and medical support.
- 10) Ensure that all training and match organisation meets the RFU minimum standards for safety and welfare of all involved, including current COVID protocols.
- 11) Liaise with the Herts Rugby Director of Rugby regarding coach selection and induction process, helping to ensure that the most suitable and skilled coaches are appointed to the age group.
- 12) Support the age grade coaches and liaise with parents as required on all player matters in relation to squad selection.

About You:

- Organised and proactive person who has a passion for age grade rugby and player development.
- Able to manage team budgets.
- Has a player centered approach in all contact with players, parents and other stakeholders and understands the management of player transitions through age grades.
- Has empathy with the age group of players recognising their needs and aspirations within the aspirational pathway.
- Possesses a current driving licence and a valid enhanced DBS disclosure certificate

Closing date for applications is Monday 30th August 2021. Please email your application with a brief cover letter and your rugby CV to dor@hertsrugby.co.uk.

For further information or an informal discussion please contact Sam Townsend on 07917416022.